

Approved MINUTES
Carisbrooke HOA
Board of Directors Meeting
21691 Knolls Hill Square
Ashburn, VA 20147
May 20, 2010

BOARD MEMBERS PRESENT:

- Kim McComas, President; Michael Schimmel, V.P.; Carol Joseph, Treasurer
- Staff Members: Audra Wallace, Community Manager, PMP

BOARD MEMBERS ABSENT:

Aaron Dudek, Member at Large, arrived at 8:20pm.
Carol Joseph, Treasurer, left at 8:55pm.
Michael Simmons, Secretary

CALL TO ORDER:

Kim McComas called the meeting to order at 7:15pm.

RESIDENT INPUT:

- Chandra Walters expressed her concerns about safety of the Faulkner Parkway intersection since there have already been some accidents. Audra will call and find out the traffic study results.
- Chandra Walters inquired about adjusting the pool opening hours to 11am.
Kim McComas made a MOTION to change the pool opening hours to 11am on Saturdays and Sundays. Michael Schimmel SECONDED the motion. The motion (BOD-0510A) was APPROVED (3-0-0).
- Tom Pax said the HOA is obligated to mow the common area around the pond, and that the area is not wetland. Kim agreed and wants the problem resolved, but needs to hear from the County, since conflicting information has been received. Kim stated that the HOA has been steadily working to resolve the issue. Audra will contact William Marsh and Scott, who work for the County.

GUEST:

D.H. Scarborough of Georgen Scarborough Associates, PC, was present to discuss the audits for 2007 – 2009. She has to drop the 2007 audit because of missing information. She can do a review for 2008. Kim McComas and Michael Schimmel will try to get the missing statements she needs for 2008. D.H. does not have any information yet for the 2009 audit.

APPROVAL OF MINUTES:

Carol Joseph made a MOTION to accept the April 15 2010 minutes. Michael Schimmel SECONDED the motion. The motion (BOD-0510B) was APPROVED (3-0-0).

GUEST:

Ron Circe of Banshee Reeks Nature Preserve and Bruce of Clear Environmental were present to discuss their opinions about the pond. They agree that the dam needs attention and

recommend removing the trees on the dam and filling with compact soil. . It could be difficult to get access to the pond for the heavy equipment. There is some concern over the single outlet being able to handle the water. A vegetation management plan is needed. Audra will send the Wetlands Solution study to Ron and Bruce.

PENDING/NEW BUSINESS:

- The Board discussed the estimates for the tennis courts and basketball court. Michael Schimmel asked Audra to get backboards and nets. Kim asked Audra to get some basketballs. Audra will get references from Bishop on NovaBounce installations. Audra will find out what company maintains Broadlands’ tennis courts.
- Audra will contact the HVAC company to check out the A/C in the clubhouse.
- Audra will contact the lawyer regarding the issue with the wetlands around the pond.
- Audra will tell HLS not to mow next to Aaron’s house.
- Audra will schedule a date for a community yard sale.
- Kim would like three sign boards ordered that will be used throughout the community to inform residents.
- Michael Schimmel made a MOTION to move the RBC Reserves totaling \$34,524.64 as of 4/30/2010 to a new ING account for townhouse reserves. Aaron Dudek SECONDED the motion. The motion (BOD-0510C) was APPROVED (3-0-0).
- Audra will add an item to the newsletter that the single family homes will be receiving the recycling totes in June.

ADJOURN:

The meeting was adjourned at 9:33pm in a MOTION made by Michael Schimmel and SECONDED by Aaron Dudek.

Respectfully submitted,

Michael Simmons, Secretary
Board of Trustees
Carisbrooke Association
Joyce L. Cimbalista, Recording Secretary, PMP

Date